



# **International Partnering Institute Collaborative Project Award Application**



**2022 Application**  
For projects completed between  
January 1 and December 31, 2021

**Application Deadline: February 4, 2022, 11:59:59 pm PST**

**All applications are to be submitted electronically in pdf format to:  
[2022ipiawards@partneringinstitute.org](mailto:2022ipiawards@partneringinstitute.org)**

**[www.partneringinstitute.org](http://www.partneringinstitute.org)**

# **International Partnering Institute Collaborative Project Award**

## **PURPOSE**

The International Partnering Institute's Collaborative Project Award is an annual recognition of completed projects that best demonstrate the actions of a high-performing team working towards common goals. The purpose of the award is to celebrate successes, share best practices and to acknowledge the collaborative efforts of teams who achieve extraordinary results.

## **BACKGROUND**

IPI is a 501(c) 3 non-profit charitable organization. IPI conducts research to capture partnering concepts and techniques that develop high trust relationships and organizational cultures for the delivery of construction projects, and provides education and certification in those concepts and techniques. IPI is funded by revenue generated from member contributions, events and educational resources.

## **COLLABORATIVE DEFINITION**

Construction teams that are highly collaborative typically demonstrate behaviors that develop an atmosphere of trust through which construction project teams:

- Co-create project goals and strategies to meet them
- Measure progress toward goals
- Resolve issues and disputes
- Identify innovations for project success

## **BENEFITS**

In addition to being honored at the IPI Annual Awards Ceremony, winners will:

- Be recognized as leaders in delivering project excellence through a highly collaborative process
- Have the opportunity to network with peers in the industry committed to high performance and project excellence
- Know they have contributed to continuous improvement in the development of a highly collaborative culture

## **PROGRAM GUIDELINES**

The IPI Collaborative Project Award process is led by the IPI Awards Committee, volunteers from all sectors of the construction industry with in-depth understanding of high-performing construction teams. The Awards Committee establishes the standards for award winning projects, reviews the awards applications and determines the level of recognition awarded to applicants.

## **AWARD CATEGORIES**

### **Civil Construction**

**New Construction, Renovation, Expansion or Widening:**

- Highways/state routes
- Interchanges
- Freeways
- Overpasses
- Streets & Roadways
- Road tunnels,
- Bridges
- Transit or light rails, etc.

### **Buildings/Public Infrastructure**

**New Construction, Pre-engineered Buildings, Renovation, Restoration:**

- Buildings
- Utilities
- Public Infrastructure
- Industrial
- Commercial
- Institutional
- Healthcare
- Water/Wastewater

## **AWARD CRITERIA**

**100 Points Maximum**

1. How did your team establish, track and execute goals? (25 points)
2. Collaborative Processes (25 points)
  - What collaborative processes/tools, new or existing did you use to improve team performance and project outcome?
  - Describe the impact to the project
3. Issue Resolution (25 points)
  - How did the team resolve issues?
  - Describe the issues that your team overcame throughout the project and estimate total savings
4. Project Outcome (25 points)
  - What results did your team accomplish relating to scope, schedule, quality, safety, budget, etc. that made this an exceptional project?
  - What innovations and insights did the team learn on this project to improve future projects?
  - Did your team develop an innovation that could be considered a 'best practice' to other collaborative partnering teams and may be worthy for consideration of an Innovation Award by the judges?

## **ELIGIBILITY REQUIREMENTS**

- Projects must be completed within the timeframe specified on the front page of the application package.
- Projects must be nominated by the Owner, Designer, Contractor, Construction Manager, or third-party Stakeholder.
- Applicants must be able to articulate how the team achieved a high level of success through creative, innovative and/or collaborative processes.

## **SELECTION OF WINNING APPLICATIONS**

Applicants are expected to answer each question completely. Submit applications in accordance with the program guidelines.

- Table of Contents
- Application form
- Application content (5 pages, maximum)
  - ♦ One page summary describing why the project should receive an IPI Collaborative Project Award.
- Attachments (5 pages, maximum)
  - ♦ Exhibits such as press clippings, related special event material, photos, charts, graphs or tables to highlight results and a glossary of terms as needed.

## **FORMAT FOR SUBMITTAL**

- All entries are to be submitted electronically to the email address identified on the front page of the application package.
- Do not include pictures or graphics on the table of contents, application form or dividing pages.
- Font size of 12 pt. Arial with half inch margins, 1.5 spacing.
- A cover sheet with a photo or graphic may be used.
- A dividing page separating sections is encouraged and will not count against the maximum number of pages.

Judges will carefully score the responses given against the criteria established and select winning applicants based on their ability to meet the requirements. Applications are scored in accordance with the Judges' Score Sheet (attached).

The award recipients will be recognized at the annual International Partnering Institute's Annual Awards Ceremony.

# International Partnering Institute

## Collaborative Project Award

### APPLICATION FORM (1 OF 2)

#### Applicant Information

Date Application Package Submitted for Consideration: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

#### Team Members (Identify Owner, Prime Contractor, Designer, CM Firm)

**Owner:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Prime Contractor:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Designer:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Construction Manager** (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**List Project Stakeholders** separately (Not considered within 10-page limit).

**APPLICATION FORM (2 OF 2)**

**Schedule Outcome:**

A) Planned start date: \_\_\_\_\_ Actual start date (NTP): \_\_\_\_\_

B) Planned completion date: \_\_\_\_\_ Actual completion date: \_\_\_\_\_

C) Planned # work days: \_\_\_\_\_ Actual # work days: \_\_\_\_\_

D) Days Ahead or Behind Schedule: \_\_\_\_\_

Explain schedule anomalies or considerations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Project Budget Outcome:**

A) Original Contract (or GMP, if applicable) Amount: \_\_\_\_\_

B) Final Contract Amount: \_\_\_\_\_

C) Project Cost Under or Over Budget (A-B): \_\_\_\_\_

D) Cost Increase Associated with Owner Initiated Change Orders: \_\_\_\_\_

Explain major budget discrepancies: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Number of Owner Initiated Change Orders: \_\_\_\_\_

Number of Field Initiated Change Orders \_\_\_\_\_

Describe budget amendments, change order issues encountered and how the team worked to resolve those issues:

\_\_\_\_\_  
\_\_\_\_\_

Number of Claims Accepted: \_\_\_\_\_ Number of Unresolved Claims: \_\_\_\_\_

**Safety Outcome:**

OSHA Recordables: \_\_\_\_\_ Lost-Time Rate: \_\_\_\_\_

Number of Fatalities: \_\_\_\_\_

Comments regarding safety issues that occurred on the project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## **PAYMENT INFORMATION**

Applicants will be billed for the application fee plus any additional donation they would like to add. Payments may be made by ACH, credit card or check. The payment decision need not be made until the invoice is received.

**Entry Fee Enclosed:**  \$500     **Additional Donation \$** \_\_\_\_\_

Entry fee includes **two admissions** to IPI's Awards Ceremony and **two Project Trophies or Plaques** (Owner and Prime Contractor). Members of winning teams may purchase additional awards. Please contact IPI for details.

Amounts above the entry fee of \$500 are a welcome donation. IPI is a 501(c) (3) non-profit organization. Donations are tax deductible and help fund operations and research, helping to transform the construction industry to achieve exceptional results through a culture of collaboration.

**Checks shall be made payable to: International Partnering Institute**

Name of person to receive electronic statement and pay Entry Fee, plus Additional Donation (if any):

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Email address of person named immediately above:

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**Project teams will be notified within the month of April** after submission of the application as to the status of their project. While teams will be notified in writing as to whether their project team is to receive an award, the specific level of each award will be disclosed at the IPI Awards Ceremony.

**All submitted materials become the property of the International Partnering Institute and may be used in education, marketing and promotion of the awards program.**

**For questions contact IPI at 925-447-9100, or [ed@partneringinstitute.org](mailto:ed@partneringinstitute.org)**